

**MINUTES OF THE SMOKY RIVER REGIONAL WATER
MANAGEMENT COMMISSION MEETING HELD IN THE
SMOKY RIVER REGIONAL FIREHALL
on August 27, 2024**

PRESENT: Donna Buchinski
Lindsay Brown
Raoul Johnson
Danielle Laflamme
Luc Levesque
Gilles Roy
Yvonne Sawchyn
Marcus Sheane
Joseph Zdeb Chairperson
Administration: Rick Gervais, Manager

CALL TO ORDER: Chairperson Joseph Zdeb called the meeting to order at 7:00 p.m.

AGENDA: Moved by Donna Buchinski that the agenda be approved as presented. (copy attached) CARRIED

REGULAR MINUTES: Moved by Raoul Johnson that the minutes of May 21, 2024, be approved as presented. CARRIED

BUSINESS ARISING: None

BANK RECONCILIATION: Moved by Yvonne Sawchyn that Bank Reconciliation dated May 31, 2024, and Bank Reconciliation dated June 30, 2024, and Bank Reconciliation dated July 31, 2024, be accepted as circulated. (copies attached) CARRIED

FINANCIAL REPORTS: Moved by Donna Buchinski that Income Statement dated August 16, 2024, be accepted as information. (copy attached). CARRIED

BILLS FOR PAYMENT: Moved by Luc Levesque that the accounts payable for cheques No. 4900 to 4938 and 27 online payments ending August 16, 2024, in the amount of \$185,995.88 to be ratified by the Board. (copy attached) CARRIED

MANAGER UPDATE: The Manager brought up concerns of lack of communication from the Village of Donnelly regarding protocols to the Smoky River Regional Waterworks System. As the Commission is responsible for testing and reporting and keeping the system in compliance with AEP and in accordance with our approval, it is pertinent to relay information to the Commission regarding any out of routine procedures on the water system.

Moved by Donna Buchinski to write another letter to the Village of Donnelly Council reiterating procedures and protocols.

CARRIED

Moved by Marcus Sheane to accept the Manager's update as information. (copy attached)

CARRIED

POLICY REVIEW: Moved by Marcus Sheane that Policy No. 206-1- Pandemic, and associated Self Declaration Form, be approved as circulated. (copies attached)

CARRIED

Moved by Marcus Sheane that Draft Policy No. 003-1 – Board Members Code of Conduct, be approved as circulated. (copy attached)

CARRIED

CLARIFIER UPGRADES: The Manager updated the Board on the Clarifier Upgrades and associated challenges that the Commission faced regarding procurement procedures.

Moved by Danielle Laflamme to accept the Clarifier Upgrades report as information. (copy attached)

CARRIED

OTHER BUSINESS: IWW Agreement: Moved by Gilles Roy to sign an Access Easement Agreement with I Want Wireless to access power from the Girouxville Pump Station to supply to their tower being erected on the south side of the Pump Station. IWW will provide the Commission with \$50.00/month towards the purchase of internet services. (copy attached)

CARRIED

River Intake Tour: It was decided that the Board will convene at the Town Office Parking Lot in Falher at 6:00 p.m. on September 4, 2024, and proceed down to 5-Star to

view the River Intake, followed by supper at the 5-Star Clubhouse for discussion.

CORRESPONDENCE: DFPP Funding Request
AEP - Request for Temporary Use of Clarifier
AEP - Construction Notice
AHS - Donnelly BWO
7 - Day Contravention Letter

Moved by Raoul Johnson to accept all correspondence as information. (copies attached)

CARRIED

NEXT MEETING: The next meeting is scheduled for October 1, 2024, at the Smoky River Regional Fire Hall at 7:00 p.m.

ADJOURNMENT: Chairperson Joseph Zdeb adjourned the meeting at 8:18 p.m.


Chairperson


Recording Secretary