

**MINUTES OF THE SMOKY RIVER REGIONAL WATER
MANAGEMENT COMMISSION MEETING HELD IN THE
SMOKY RIVER REGIONAL FIREHALL
on December 12, 2024**

PRESENT: Alain Blanchette
Norm Boulet
Donna Buchinski
John Coy
Maggie Gervais
Danielle Laflamme
Robert Lauze
Luc Levesque
Yvonne Sawchyn
Joseph Zdeb Chairperson

Administration: Rick Gervais, Manager

CALL TO ORDER: Chairperson Joseph Zdeb called the meeting to order at 7:00 p.m.

AGENDA: Moved by Yvonne Sawchyn that the agenda be approved as presented. (copy attached)
CARRIED

REGULAR MINUTES: Moved by Donna Buchinski that the Regular Meeting minutes of October 1, 2024, be approved as presented.
CARRIED

ORGANIZATIONAL MEETING MINUTES: Moved by Maggie Gervais that the Organizational Meeting minutes of October 28, 2024, be approved as presented.
CARRIED

SPECIAL MEETING MINUTES: Moved by John Coy that the Special Meeting minutes of October 28, 2024, be approved as presented.
CARRIED

BUSINESS ARISING: None

BANK RECONCILIATION: Moved by John Coy that Bank Reconciliation dated September 30, 2024, and Bank Reconciliation dated October 31, 2024, and Bank Reconciliation dated November 30, 2024, be accepted as circulated. (copies attached)
CARRIED

FINANCIAL REPORTS: Moved by Norm Boulet that Income Statement dated November 27, 2024, be accepted as information. (copy attached).
CARRIED

**BILLS FOR
PAYMENT:**

Moved by Luc Levesque that the accounts payable for cheques No. 4953 to 4985 and 13 online payments ending November 27, 2024, in the amount of \$129,006.83 to be ratified by the Board. (copy attached)

CARRIED

MANAGER UPDATE:

Manager, Rick Gervais discussed all the treatment challenges that the water plant was facing prior to the BWO, and the challenges still being experienced while being connected to the temporary clarifier. The Manager presented pictures of the clarifier replacement construction that had taken place so far.

Manager, Rick Gervais talked about the break in that happened at the Water Plant. The Water Commission is going to have surveillance cameras set up.

Moved by Danielle Laflamme to investigate getting a fiber optics line brought to the Water Plant.

CARRIED

A discussion on if a Policy should be created regarding relaying emergency information to the Municipalities.

Moved by Alain Blanchette to draft an Emergency Communications Policy to present at the next meeting.

CARRIED

A discussion on the river intake took place. It was decided to wait until spring to see if McLennan is successful in their grant application for the Water Plant Study before deciding what the Commission's next steps will be.

Moved by Donna Buchinski to accept the Manager's Update as information. (copy attached)

POLICY REVIEW:

Moved by Danielle Laflamme that Policy No. 006; Employee Evaluations, to be tabled until the next-meeting. (copy attached)

CARRIED

Moved by Norm Boulet that Policy No. 007; Manager's Performance Evaluation, and Appendix H; Manager's Evaluation Form, be approved as presented. (copy attached)

CARRIED

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| 2025 APPROVED BUDGET SIGNING: | The 2025 Budget that was approved at the October 1, 2024, meeting was signed by Board Member Maggie Gervais, and Chair, Joseph Zdeb. (copy attached) |
| CLARIFIER | <p>Manager, Rick Gervais updated the Board on the progression of the Clarifier replacement project and presented AGS Mechanical's tentative timeline Schedule for the project.</p> <p>Moved by Alain Blanchette to accept the Clarifier Upgrade Correspondence as information. (copy attached)</p> <p>CARRIED</p> |
| TRIANGLE WATER STUDY: | <p>Moved by Donna Buchinski to accept the Triangle Water Study update provided to the Water Commission from the MD of Smoky River, as information. (copy attached)</p> <p>CARRIED</p> |
| OTHER BUSINESS: | <p><u>MD of Smoky River Offer for DFPP Application Assistance:</u> A discussion about the criteria of the DFPP grant took place. One of the key DFPP criteria requirements is owning the required infrastructure.</p> <p>Moved by Donna Buchinski to accept the correspondence from the MD of Smoky River No. 130 as information. (copy attached)</p> <p>CARRIED</p> <p><u>Christmas Gift Cards:</u> Moved by Donna Buchinski that the Water Commission Employee's receive a \$200.00 gift card from the business of their choice.</p> <p>CARRIED</p> <p><u>DRAFT MOA RE: MD Truck fill at Water Commission Metering Station;</u> Moved by Donna Buchinski to table this item until next meeting. (copy attached)</p> <p>CARRIED</p> |
| CORRESPONDENCE: | <p>a) Village of Donnelly Letter to Minister of Health</p> <p>Moved by Joseph Zdeb for the Water Commission to write a letter to the Minister of Environment, and CC the Minister of Health, the Minister of Forestry and Parks, and all the member Municipalities, regarding the need for a Provincial Laboratory set up in Northern Alberta for testing Bacteriological Water Samples.</p> <p>CARRIED</p> |

- b) 7-Day Letter AENV / Turbidity Exceedance
- c) Letter to TOF RE: Truck fill Closure
- d) Letter From TOF RE: Truck fill Closure
- e) 7-Day Letter AENV / THM/HAA Exceedance
- f) Message from Minister of Transportation
- g) Letter to MDSR No. 130 RE: AIP Request
- h) SRWC Letter to Hon. Minister Schulz
- i) MDSR Letter to Hon. Minister Schulz
- j) SRWC Letter to Hon. Minister Dreeschen
- k) Water Rate Increase Letter
- l) AEPA Letter from Minister RE: DFPP
- m) 7-Day Letter AENV / BWO NTU Exceedance
- n) BWO ORDER

Moved by Yvonne Sawchyn to accept all correspondence as information. (copies attached)

NEXT MEETING: The next meeting is scheduled for January 27, 2025, at the Smoky River Regional Fire Hall at 7:00 p.m.

ADJOURNMENT: Chairperson Joseph Zdeb adjourned the meeting at 10:26 p.m.


Chairperson


Recording Secretary