

**MINUTES OF THE SMOKY RIVER REGIONAL WATER
MANAGEMENT COMMISSION MEETING HELD IN THE
SMOKY RIVER REGIONAL FIREHALL
on March 3, 2025**

PRESENT: Donna Buchinski
Norm Boulet
John Coy
Maggie Gervais
Danielle Laflamme
Robert Lauze
Luc Levesque
Gilles Roy
Yvonne Sawchyn
Marcus Sheane
Joseph Zdeb Chairperson

Administration: Rick Gervais, Manager

CALL TO ORDER: Chairperson Joseph Zdeb called the meeting to order at 7:00 p.m.

AGENDA: Moved by Marcus Sheane that the agenda be approved as presented. (copy attached)
CARRIED

REGULAR MINUTES: Moved by Donna Buchinski that the Regular Meeting minutes of January 27, 2025, be approved as presented.
CARRIED

BUSINESS ARISING: None

BANK RECONCILIATION: Moved by John Coy that Bank Reconciliation dated January 31, 2024, be accepted as circulated. (copy attached)
CARRIED

FINANCIAL REPORTS: Moved by Norm Boulet that Income Statement dated February 27, 2025, be accepted as information. (copy attached).
CARRIED

BILLS FOR PAYMENT: Moved by John Coy that the accounts payable for cheques No. 5017 to 5026 and 10 online payments ending February 27, 2025, in the amount of \$84,432.53, to be ratified by the Board. (copy attached)
CARRIED

MANAGER UPDATE: The Manager Update topics were discussed. The Manager informed the Board that One-shot Automations had the new plant computer and was currently doing the programming at the Water Plant. Main-Way Electrical was finishing up connecting speed control pods on the VFDs that control the clarifier. AGS has a couple holes in the exterior wall and grouting around an interior doorway and the Clarifier Replacement project will be complete.

The Manager discussed the inline filter upgrade that we are exploring. Still waiting for quotes for a couple different scenarios on how we could apply these filters.

The Manager verbally informed the Board that the Commission received a quote from Algae Control Canada (ACC) for an aeration system on reservoir 2 for \$105,000.00, presented as information, no action requested at this time.

Joseph Zdeb declared a pecuniary interest and excused himself from the meeting at 7:33 p.m.

Moved by Danielle Laflamme to engage with JZIT Consulting to design a website for the Commission with a \$3000.00 budget.

CARRIED

Joseph Zdeb returned to the meeting at 7:40 p.m.

Moved by Marcus Sheane to accept the Manager's Update as information. (copy attached)

CARRIED

POLICY REVIEW: Moved by Donna Buchinski that the review of Policy No. 004; Interview Guide, be approved as presented. (copy attached)

CARRIED

Moved by Yvonne Sawchyn that the review of Policy No. 005; Exit Interview, be approved as presented. (copy attached)

CARRIED

Moved by Maggie Gervais that the review of Policy No. 101-2; After Hours Emergency Calls, be approved as presented. (copy attached)

CARRIED

**DIESEL WATER
PUMP:**

Presented quotes on diesel water pumps from Ketek Group that could potentially be used instead of a submersible pump as a temporary/emergency pumping system. Other benefits from this pump would be, being able to pump from the river at lower levels when water quality is prime, and for dewatering purposes. The easy mobility of this pump makes it very versatile for multiple applications.

Moved by Danielle Laflamme to accept the Thompson Pump quotes and specs provided by Ketek Group Inc., as information. (copy attached)

CARRIED

**MEMORANDUM OF
UNDERSTANDING:**

Moved by Norm Boulet to sign the Memorandum of Understanding between the Smoky River Water Management Commission and the Municipal District of Smoky River No. 130 to collaborate in implementing a Truck Fill System into the Smoky River Water Commission's Metering Station. (copy attached)

CARRIED

OTHER BUSINESS:

Feasibility Study and Clarifier Cost Breakdown: A breakdown of engineered expenses incurred for the Feasibility Study and Clarifier Replacement since 2022 was presented. A breakdown of the Construction Costs associated to the Clarifier Replacement was presented to date.

Moved by Donna Buchinski to accept the cost breakdowns as information. (copies attached)

CARRIED

DFPP Grant Discussion: Chair Joseph Zdeb, Vice-Chair Donna Buchinski, and Manager Rick Gervais reported on the meeting of February 28, 2025, with Alberta Environment and Protected Areas, Kate Rich, ADM Water & Circular Economy Division, AEPA, and Cam Lane, Executive Director, Watershed Resilience & Predictions Water & Circular Economy Division, AEPA., regarding the eligibility criteria for the grant. They will provide updates when available.

Discussion on having a concrete plan in place, shovel ready for the River Intake Replacement Project for granting purposes.

Moved by Donna Buchinski to engage with M2 Engineering to plan the New River Intake Design at the current location,

and to proceed with the associated surveys and to start working on a Grant Application for the New Intake, Emergency/Temporary Pumping System, and necessary riverbank remediation.

CARRIED

CORRESPONDENCE: Notice of Compliance (BWO Rescinded)
7-Day Contravention Letter (THMs/HAAAs)
Water Management Conference Speaker Bios
Municipal Affairs Letter

Moved by John Coy to accept all correspondence as information. (copies attached)

NEXT MEETING: The next meeting is scheduled for April 16, 2025, at the Smoky River Regional Fire Hall at 7:00 p.m.

ADJOURNMENT: Chair Joseph Zdeb adjourned the meeting at 8:52 p.m.



Chairperson



Recording Secretary