

**MINUTES OF THE SMOKY RIVER REGIONAL WATER
MANAGEMENT COMMISSION MEETING HELD IN THE
SMOKY RIVER REGIONAL FIREHALL
on April 16, 2025**

PRESENT: Alain Blanchette
Donna Buchinski
Norm Boulet
Maggie Gervais
Danielle Laflamme
Robert Lauze
Luc Levesque
Gilles Roy
Yvonne Sawchyn
Joseph Zdeb Chair

Administration: Rick Gervais, Manager

CALL TO ORDER: Chairperson Joseph Zdeb called the meeting to order at 7:01 p.m.

AGENDA: Moved by Yvonne Sawchyn that the agenda be accepted with the addition of 13 d) Other Business: 2024 Audited Draft Financials.
CARRIED

DELEGATION: Edward Telford, Financial Auditor with JDP Wasserman presented the 2024 Audited Financials via telephone conference call.

Edward Telford left the meeting at 7:16 p.m.

REGULAR MINUTES: Moved by Donna Buchinski that the Regular Meeting minutes of March 3, 2025, be approved as presented.
CARRIED

BUSINESS ARISING: With the addition of a Website, Emergency Communications Policy No. 003-4, will be amended. The Manager will bring back the Policy for review at the next meeting.

BANK RECONCILIATION: Moved by Norm Boulet that Bank Reconciliation dated February 28, 2025, and Bank Reconciliation dated March 31, 2025, be accepted as circulated. (copies attached)
CARRIED

FINANCIAL REPORTS: Moved by Robert Lauze that Income Statement

dated April 7, 2025, be accepted as information. (copy attached).

CARRIED

BILLS FOR PAYMENT:

Moved by Donna Buchinski that the accounts payable for cheques No. 5027 to 5042 and 6 online payments ending April 7, 2025, in the amount of \$300,680.37 to be ratified by the Board. (copy attached)

CARRIED

MANAGER UPDATE:

Water Treatment / Clarifier Repairs
CPO Inspection
Approval Renewal
Water Sales
Guy Meters and Co-op Demand

Moved by Danielle Laflamme to accept the Manager's Update as information. (copy attached)

CARRIED

POLICY REVIEW:

Moved by Donna Buchinski that the review of Policy No. 101-3; Banking of Overtime, be approved as presented. (copy attached)

CARRIED

Moved by Danielle Laflamme that the review of Policy No. 102; Probationary Period, be approved as presented. (copy attached)

CARRIED

VAF FILTER:

Different VAF Filter scenarios and filter prices were discussed. Pictures of the potential location of installation were presented.

Moved by Alain Blanchette to attain pricing regarding installation of the filter, find out if tariffs apply, find out lead time on filter, and to accept the VAF Filter scenarios as information. (copy attached)

CARRIED

DISPOSAL OF MUNICIPAL RECORDS:

Moved by Gilles Roy to dispose the Smoky River Regional Water Management Commission 2017 Municipal Records. (copy attached)

CARRIED

OTHER BUSINESS:

Hiens Creek Letter for Support: Moved by Maggie Gervais to accept this letter as information. (copy attached)

CARRIED

Donnelly Distribution / Lagoon System: Moved by Donna Buchinski to defer this item to next meeting. Motion defeated.

Moved by Alain Blanchette to accept Donnelly Distribution / Lagoon System as information. (copy attached)

CARRIED

River Intake Discussion: Maggie Gervais and Yvonne Sawchyn left the meeting at 8:43 p.m.

Moved by Joseph Zdeb to engage with M2 Engineering to plan for the New River Intake steps, and to proceed with the associated surveys, and to start working on a Grant Application for the New Intake, Emergency/Temporary Pumping System, and necessary riverbank remediation up to the amount of \$75,000.00 for Engineered Services, to be funded from Capital Reserves.

CARRIED

2024 Draft Audited Financials: Moved by Alain Blanchette to transfer \$224,118.00 from unrestricted surplus to Capital Reserves – Capital replacement.

Moved by Donna Buchinski to approve the 2024 Draft Financial Statement as presented. (copy attached)

CARRIED

CORRESPONDENCE:

- Signed MOU MDSR/SRRWMC
- AENV Director's Notice
- Smoky River Water Co-op Letter
- SRWC Water Concerns Letter
- ACE Water Corp. Memorandum

Moved by Donna Buchinski that the Chair, Joseph Zdeb and Manager, Rick Gervais attend a meeting with the Smoky River Water Co-op on Tuesday April 22, 2025, at 7:00 p.m. to discuss concerns associated with the Smoky River Regional Waterworks System.

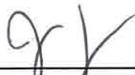
CARRIED

Moved by Danielle Laflamme to accept all correspondence as information. (copies attached)

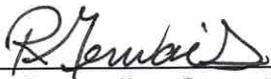
CARRIED

NEXT MEETING: The next meeting is scheduled for Thursday June 12, 2025, at the Smoky River Regional Fire Hall at 7:00 p.m. The Board will meet prior to the meeting at 6:30 p.m. at the Water Plant to view the new clarifier.

ADJOURNMENT: Chair Joseph Zdeb adjourned the meeting at 9:26 p.m.



Chairperson



Recording Secretary