

**MINUTES OF THE SMOKY RIVER REGIONAL WATER
MANAGEMENT COMMISSION MEETING
HELD IN THE SARDA AG BUILDING
ON JANUARY 27, 2026**

PRESENT: Alain Blanchette
Lindsay Brown
Donna Buchinski
Jason Doris
Danielle Laflamme
Marc Michaud
Leona Moore
Gilles Roy
Yvonne Sawchyn
Marcus Sheane
Vance Yaremko
Joseph Zdeb Chair

Administration: Rick Gervais, Manager

CALL TO ORDER: Chairperson Joseph Zdeb called the meeting to order at 6:54 p.m.

AGENDA: Moved by Vance Yaremko that the agenda be accepted as amended. Addition of 5a), Business Arising from the Minutes; Town of McLennan WTP Statistics.
Rename #13, to Draft Capital Plan.
CARRIED

REGULAR MINUTES: Moved by Donna Buchinski that the Regular Meeting minutes of November 25, 2025, be approved as presented.
CARRIED

ORGANIZATIONAL MEETING MINUTES: Moved by Lindsay Brown that the Organizational Meeting Minutes of November 25, 2025, be approved as presented.
CARRIED

BUSINESS ARISING: Town of McLennan WTP Statistics: Jason Doris presented to the Board a summary of revenue and expenses associated with the McLennan Water Treatment Plant.

Moved by Danielle Laflamme to except the report as information.
CARRIED

**BANK
RECONCILIATION:**

Moved by Jason Doris that Bank Reconciliation dated November 30, 2025, and Bank Reconciliation dated December 31, 2025, be accepted as circulated. (copies attached)

CARRIED

FINANCIAL REPORTS:

Moved by Donna Buchinski that Income Statement dated December 31, 2025, be accepted as information. (copy attached)

CARRIED

Moved by Yvonne Sawchyn that Income Statement dated January 14, 2026, be accepted as information. (copy attached)

CARRIED

**BILLS FOR
PAYMENT:**

Moved by Vance Yaremko that the accounts payable for cheques No. 5157 to 5174 and 11 online payments ending December 31, 2025, in the amount of \$90,161.96 to be ratified by the Board. (copy attached)

CARRIED

Moved by Danielle Laflamme that the accounts payable for 4 online payments ending January 13, 2026, in the amount of \$2,302.46 to be ratified by the Board. (copy attached)

CARRIED

MANAGER UPDATE:

Operations
Metering Station Truck Fill
Clarifier Project
Compliance Inspections
Water Commission Forum

Joseph Zdeb informed the Board that the date of the Regional Commission Forum has been scheduled for March 12, 2026, at the Queen Elizabeth II Building in Edmonton.

Moved by Lindsay Brown to send Chair, Joseph Zdeb and Vice-Chair, Vance Yaremko to the Regional Commission Forum on March 12, 2026.

CARRIED

Moved by Donna Buchinski that the Manager Update be accepted as information. (copy attached)

CARRIED

POLICY REVIEW:	Moved by Alain Blanchette that the Manager amend Policy No. 002-1 and present it at the next meeting. (copy attached) CARRIED
	Moved by Donna Buchinski to accept the review of Policy No. 103; Rate of Pay Increase, as amended: <i>An annual review of salary expenses will be conducted by the Board of Directors prior to the adoption of the budget estimates for the current year. Cost of living adjustments to salaries are not automatic and are at the discretion of the Board of Directors. If applicable salary adjustments for the Manager will be based on a performance review conducted by the Board of Directors in the proceeding year.</i> (copy attached) CARRIED
BOARD MEMBERS ROLES AND RESPONSIBILITIES:	Moved by Yvonne Sawchyn to accept the Regional Services Commission Governance Overview document as information. (copy attached) CARRIED
VAF FILTER UPGRADES:	Board discussion on the two different scenarios and costs for implementation of the VAF Filter, Low Lift Pumps, and High Lift Pumps. (copy attached) Moved by Lindsay Brown to defer this item until the Manager brings back information on the possibility of having the Low Lift Pumps produce a higher flow rate, and additional costs that may be associated with it. CARRIED
DRAFT CAPITAL PLAN:	Moved by Vance Yaremko to accept the draft capital plan as presented. (copy attached) CARRIED
2026 APPROVED OPERATING BUDGET SIGNING:	Moved by Donna Buchinski that approved 2026 budget be
OTHER BUSINESS:	Debt Servicing: Moved by Vance Yaremko to accept the debt servicing breakdown as information. (copy attached) CARRIED Engineering Services Work Plan: Moved by Alain Blanchette to proceed with phase 1 studies associated to the River Intake and to proceed with the seasonal water sampling associated

with Winagami Lake, and not to delay by waiting for the outcome of the DFPP Grant Application. (copy attached)

CARRIED

CORRESPONDENCE: Administrative Agreement TOF
Letter of Notification to AEPA
7-Day Letter
30-Day Letter
Alberta Transportation Grant 706155
Audit Planning Letter
2026 Debenture Repayment Schedule
DFPP Grant Application / Supporting Letter

Moved by Marcus Sheane to accept all correspondence as information. (copies attached)

CARRIED

CLOSED SESSION: Moved by Donna Buchinski to enter a closed session at 8:40 pm; discussion as per:

- *Access to information Act, SA 2024, c A-1 s94
Protection of an employee*

CARRIED

Rick Gervais left the meeting at 8:41 pm.

Moved by Yvonne Sawchyn to exit the closed session at 9:17 pm.

CARRIED

NEXT MEETING: The next meeting is scheduled for Tuesday March 24, 2026, at 7:00 pm at the SARDA Ag building.

ADJOURNMENT: Moved by Joseph Zdeb to adjourn the meeting at 9:21 pm.

CARRIED


Chairperson


Recording Secretary